



دورة تدريبية لشهادة ISO 22301 لإدارة استمرارية الأعمال



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Course Overview:

The ISO 22301 Business Continuity Management Certification Training Course provides a comprehensive understanding of Business Continuity Management Systems BCMS based on ISO 22301. This course is designed to equip professionals with the knowledge and skills necessary to implement, audit, and maintain an effective BCMS to enhance organizational resilience. Participants will learn best practices in business continuity risk management, crisis response planning, and compliance with ISO 22301 standards. The training covers ISO 22301 certification requirements, business continuity planning, risk assessment, and audit methodologies to prepare for the ISO 22301 lead auditor and lead implementer exams. This course is ideal for those looking to achieve ISO 22301 certification and drive business continuity excellence within their organizations.

Target Audience:

- Business continuity professionals
- Risk management consultants
- ISO 22301 lead auditors & implementers
- Compliance officers and quality managers
- IT disaster recovery specialists
- Senior management and decision-makers

Targeted Organizational Departments:

- Risk Management & Compliance
- Business Continuity & Crisis Management
- IT & Cybersecurity
- Operations & Supply Chain Management
- Human Resources & Organizational Development

Targeted Industries:

- Finance and Banking
- Healthcare and Pharmaceuticals
- IT and Telecommunications
- Manufacturing and Supply Chain
- Government and Public Services
- Energy and Utilities

Course Offerings:

By the end of this course, participants will be able to:

- Understand ISO 22301 certification requirements and best practices.
- Implement a Business Continuity Management System BCMS.
- Conduct risk assessments and business impact analyses.
- Develop business continuity and disaster recovery plans.
- Lead ISO 22301 internal and external audits.
- Navigate the ISO 22301 certification process.

Training Methodology:

This course utilizes interactive learning techniques, including:

- Case studies and real-world scenarios
- Discussions and problem-solving exercises
- Hands-on implementation activities
- Simulated audit exercises
- Live Q&A sessions with industry experts

Course Toolbox:

- ISO 22301 framework and compliance checklists
- Business continuity risk assessment templates
- Audit preparation and implementation guides
- Sample policies and procedures for BCMS
- Examination practice questions for ISO 22301 certification

Course Agenda:

Day 1: Introduction to Business Continuity Management and ISO 22301

- Training course objectives and structure Topic 1:
- Overview of ISO 22301 and related standards Topic 2:
- Certification process and regulatory requirements Topic 3:
- Fundamental concepts and principles of business continuity Topic 4:
- Establishing the business continuity management system BCMS Topic 5:
- Business impact analysis and risk assessment fundamentals Topic 6:
- Recap of key concepts and discussion Reflection & Review:



Day 2: Business Continuity Planning and Implementation

- Business continuity policies and objectives Topic 1: •
- Leadership commitment and organizational roles Topic 2: •
- Business continuity strategies and solutions Topic 3: •
- Incident response and emergency preparedness Topic 4: •
- Business continuity documentation and procedures Topic 5: •
- Risk assessment and mitigation strategies Topic 6: •
- Case study analysis and key takeaways Reflection & Review: •

Day 3: ISO 22301 Audit and Compliance

- Understanding audit principles and evidence-based auditing Topic 1: •
- Risk-based auditing techniques for BCMS Topic 2: •
- Internal audit planning and execution Topic 3: •
- Preparing for an ISO 22301 certification audit Topic 4: •
- Identifying and addressing nonconformities Topic 5: •
- Reporting audit findings and follow-up actions Topic 6: •
- Practical audit exercises and feedback Reflection & Review: •

Day 4: Performance Evaluation and Continual Improvement

- Monitoring and measuring business continuity performance Topic 1: •
- Management review and continuous improvement strategies Topic 2: •
- Handling corrective actions and process optimization Topic 3: •
- Internal audits and compliance assessments Topic 4: •
- Post-incident review and lessons learned Topic 5: •
- Long-term resilience and business continuity culture Topic 6: •
- Group discussion on best practices Reflection & Review: •

Day 5: Advanced Business Continuity Strategies

- Crisis communication and stakeholder engagement Topic 1: •
- Supply chain resilience and third-party risk management Topic 2: •
- Business continuity in a digital world: Cyber resilience Topic 3: •
- Emerging threats and trends in business continuity Topic 4: •
- Leadership and culture in business continuity management Topic 5: •
- Developing a sustainable business continuity strategy Topic 6: •
- Final Q&A session and closing discussion Reflection & Review: •

FAQ:

What specific qualifications or prerequisites are needed for participants before enrolling in the course?

This course is open to professionals with a background in risk management, business continuity, auditing, or IT security. No prior ISO 22301 experience is required, though familiarity with business continuity principles is beneficial.

How long is each day's session, and is there a total number of hours required for the entire course?

Each day's session is generally structured to last around 4-5 hours, with breaks and interactive activities included. The total course duration spans five days, approximately 20-25 hours of instruction.

What is the difference between ISO 22301 lead auditor and lead implementer certifications?

The ISO 22301 lead auditor certification focuses on conducting audits, assessing compliance, and ensuring organizations meet ISO 22301 standards. The ISO 22301 lead implementer certification is designed for professionals responsible for implementing and managing BCMS within an organization.

How This Course is Different from Other ISO 22301 Courses:

This ISO 22301 Business Continuity Management Certification Training Course stands out by combining practical implementation techniques with comprehensive audit training. Unlike other courses, this training offers a dual-focus approach, covering both lead auditor and lead implementer skills. Additionally, it provides in-depth insights into business continuity risk management, crisis response, and ISO 22301 certification requirements. The interactive methodology, real-world case studies, and expert-led discussions ensure that participants gain hands-on experience that is immediately applicable in their workplace.



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WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



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