



# إتقان برنامج Jira: من الأساسيات إلى تحسين سير العمل المتقدم



**AGILE LEADERS**  
Training Center

06 - 10 Apr 2027

دبي

## إتقان برنامج Jira: من الأساسيات إلى تحسين سير العمل المتقدم

المرجع: 103600272\_30079 التاريخ: 06 - 10 Apr 2027 الموقع: دبي الرسوم: Euro 4500

### Course Overview:

Mastering Jira Software is essential for teams looking to streamline project management, track issues effectively, and implement Agile best practices. This course provides a comprehensive, hands-on approach to learning Jira Software, covering everything from the basics of issue tracking to advanced workflow automation and reporting. Participants will gain deep insights into managing Agile projects using Scrum and Kanban methodologies while leveraging Jira's powerful features to optimize team collaboration and efficiency.

### Target Audience:

- Project managers and Scrum Masters
- Agile team members
- IT professionals managing workflows
- Product managers and owners

### Targeted Organizational Departments:

- Software Development Teams
- Project Management Offices PMOs
- IT and Technical Support
- Product Management
- Business Operations and Process Improvement
- Quality Assurance and Testing

### Targeted Industries:

- Software Development & IT Services
- Financial Services and Banking
- Healthcare and Pharmaceuticals
- Telecommunications
- E-commerce and Retail
- Government and Public Sector

## Course Offerings:

By the end of this course, participants will be able to:

- Set up and configure Jira Software for Agile project management
- Create, track, and manage issues, tasks, epics, and user stories
- Customize workflows, screens, and fields to match business needs
- Use Scrum and Kanban boards for Agile project execution
- Implement JQL Jira Query Language to generate custom reports
- Set up automation rules for better task management
- Integrate Jira with Confluence, Bitbucket, and other Atlassian tools
- Manage user permissions, roles, and security settings effectively
- Utilize advanced reporting and dashboard analytics for data-driven decision-making

## Training Methodology:

- Live demonstrations: Step-by-step walkthroughs of Jira functionalities
- Hands-on exercises: Practical application of learned concepts
- Case studies: Real-world Jira implementations and challenges
- Group discussions: Collaborative problem-solving sessions
- Q&A sessions: Addressing specific team challenges with Jira
- Feedback & Troubleshooting: Guidance on optimizing Jira for different use cases

## Course Toolbox:

Participants will receive access to:

- Course workbook with Jira best practices
- Sample Jira project templates
- JQL cheat sheet for advanced searches
- Jira workflow customization guide
- Access to recorded sessions for revision
- Hands-on lab exercises and practice instances
- Atlassian community resources and support

## Course Agenda:

### Day 1: Introduction to Jira Software

- Understanding Jira and its Ecosystem **Topic 1:**
- Navigating the Jira interface **Topic 2:**
- Creating and managing Jira projects **Topic 3:**
- Configuring issue types, statuses, and priorities **Topic 4:**
- Introduction to Agile Methodologies in Jira **Topic 5:**
- Setting up Jira for team collaboration **Topic 6:**
- Reflection & Review **Reflection & Review:**

## Day 2: Agile Project Management in Jira

- Setting up Scrum and Kanban boards Topic 1: •
- Managing backlogs and sprints Topic 2: •
- Creating and assigning issues Topic 3: •
- Using epics, user stories, and tasks effectively Topic 4: •
- Tracking progress with Agile reports Topic 5: •
- Configuring Agile Board Filters Topic 6: •
- Reflection & Review Reflection & Review: •

## Day 3: Customizing Jira for Business Needs

- Modifying workflows and transitions Topic 1: •
- Customizing screens, fields, and notifications Topic 2: •
- Implementing JQL Jira Query Language for advanced searches Topic 3: •
- Automating Jira tasks with built-in automation Topic 4: •
- Managing user roles and permissions Topic 5: •
- Setting up custom dashboards Topic 6: •
- Reflection & Review Reflection & Review: •

## Day 4: Advanced Jira Features & Automation

- Advanced automation and triggers Topic 1: •
- Integrating Jira with Confluence, Bitbucket, and external tools Topic 2: •
- Managing large-scale Jira projects Topic 3: •
- Optimizing Jira for remote teams Topic 4: •
- Customizing notifications and subscriptions Topic 5: •
- Performance optimization and maintenance Topic 6: •
- Reflection & Review Reflection & Review: •

## Day 5: Reporting and Analytics in Jira

- Generating reports and dashboards Topic 1: •
- Agile metrics: Sprint reports, velocity charts, and burndown charts Topic 2: •
- Data-driven decision-making with Jira analytics Topic 3: •
- Troubleshooting common Jira challenges Topic 4: •
- Final project and certification assessment Topic 5: •
- Best practices for ongoing Jira success Topic 6: •
- Reflection & Review Reflection & Review: •

## FAQ:

- What specific qualifications or prerequisites are needed for participants before enrolling in the course? •

No prior Jira experience is required. However, a basic understanding of project management or Agile methodologies will be beneficial.

How long is each day's session, and is there a total number of hours required for the •  
entire course?

Each day's session lasts approximately 4-5 hours, including breaks and interactive activities. The total course duration spans five days, amounting to 20-25 hours of instruction.

How is Jira different from other project management tools? •

Jira Software is specifically designed for Agile project management, offering extensive customization, powerful reporting, and seamless integration with other Atlassian products like Confluence and Bitbucket. It is highly scalable, making it suitable for both small teams and enterprise-level organizations.

### How This Course is Different from Other Jira Software Courses:

This course offers a hands-on, interactive approach to Jira Software, emphasizing real-world applications. Participants will gain practical experience in setting up and managing tailored Jira projects. We also cover JQL, automation, and integrations, which are often overlooked in standard training. Additionally, post-training support and recorded sessions are provided to ensure continued benefits after completion.

## فئات الدورات التدريبية

|                                                    |                                                     |
|----------------------------------------------------|-----------------------------------------------------|
| الدورات التدريبية في مجال البيئة والاستدامة        | دورات إدارة الجودة وتطوير العمليات                  |
| دورات إدارة و تحليل البيانات ودورات علم البيانات   | دورات إدارة و تطوير الموارد البشرية                 |
| دورات الذهن السيرياني ودورات تقنية المعلومات       | دورات الاتصال الجماهيري و السياسات والعلاقات العامة |
| دورات التدريب القانوني والهشتريات والتعاقدات       | دورات التسويق وإدارة علاقات العملاء وإدارة المبيعات |
| دورات الحوكمة وإدارة المخاطر والامتثال             | دورات السكرتارية و إدارة المكاتب                    |
| دورات الصحة والسلامة والذهن المهني                 | دورات الصيانة ودورات المجالات الهندسية المتنوعة     |
| دورات المحاسبة و التهويل و دورات الإدارة المالية   | دورات المهارات الشخصية وتطوير الذات                 |
| دورات في مجالات القيادة والإدارة                   | دورات معتمدة من قبل هيئات دولية                     |
| دورات مكتب إدارة المشاريع وإدارة المشاريع الرشيقية |                                                     |



## معدن التدريب

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|--------------------------------------|-----------------------------------------|------------------------------------|
| أكرا<br>غانا                         | أثينا<br>اليونان                        | أبوظبي<br>الإمارات العربية المتحدة |
| الجبيل<br>المملكة العربية السعودية   | استنبول<br>تركيا                        | أهستردام<br>هولندا                 |
| الرياض<br>المملكة العربية السعودية   | الدوحة<br>قطر                           | الدار البيضاء<br>المغرب            |
| المنامة<br>مملكة البحرين             | الكويت<br>الكويت                        | القاهرة<br>مصر                     |
| بانكوك<br>تايلند                     | باكو<br>أذربيجان                        | باريس<br>فرنسا                     |
| برلين<br>ألمانيا                     | برشلونة<br>إسبانيا                      | براغ<br>جمهورية التشيك             |
| تيليسي<br>جورجيا                     | بوكيت<br>تايلاند                        | بورتو<br>البرتغال                  |
| جنيف<br>سويسرا                       | جاكارتا<br>جمهورية إندونيسيا            | تورنتو<br>كندا                     |
| روما<br>إيطاليا                      | دبي<br>الإمارات العربية المتحدة         | جوهانسبرغ<br>جنوب أفريقيا          |
| سنغافورة<br>سنغافورة                 | سان دييغو<br>الولايات المتحدة الأمريكية | زنجان<br>تنزانيا                   |
| شيكاغو<br>الولايات المتحدة الأمريكية | نهر الشيخ<br>مصر                        | سيول<br>كوريا الجنوبية             |
| طوكيو<br>اليابان                     | طشقند<br>أوزبكستان                      | طرابزون<br>تركيا                   |
| فرانكفورت<br>ألمانيا                 | عن بعد<br>منصة زووم                     | عمان<br>المملكة الأردنية الهاشمية  |



## مدن التدريب

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|--------------------------|---------------------------------------|--------------------|
| كيب تاون<br>جنوب افريقيا | كوالالمبور<br>ماليزيا                 | فيينا<br>النمسا    |
| لندن<br>المملكة المتحدة  | لشبونة<br>البرتغال                    | لانكاوي<br>ماليزيا |
| مسقط<br>سلطنة عمان       | هدريد<br>اسبانيا                      | ماربيا<br>اسبانيا  |
| ميونخ<br>ألمانيا         | ميلان<br>إيطاليا                      | مونترو<br>سويسرا   |
|                          | نيويورك<br>الولايات المتحدة الأمريكية | نيروبي<br>كينيا    |