



# إتقان العرض التقديمي والخطابة: ورشة عمل للمهارات المتقدمة



**AGILE LEADERS**  
Training Center

31 May - 04 Jun 2027  
كيب تاون



## إتقان العرض التقديمي والخطابة: ورشة عمل للمهارات المتقدمة

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### Course Overview:

Embark on an enlightening path with "Mastering the Art of Persuasion: Enhancing Your Presentation Skills," a specialized course tailored for individuals aiming to excel in the art of communication. This course is meticulously designed to refine your presentation skills, blending the essence of assertiveness with the art of persuasive communication. Acknowledging the pivotal role of presentation skills in professional success, we delve deep into various presentation techniques and their strategic application in leadership roles. With a strong focus on communication and presentation skills, participants will discover innovative ways to elevate their public speaking and engagement capabilities, significantly boosting their influence and effectiveness in any business setting.

### Target Audience:

- Corporate Executives and Team Leaders
- Sales and Marketing Professionals
- Educational and Training Coordinators
- Business Consultants
- Anyone aspiring to enhance their presentation skills

### Targeted Organizational Departments:

- Sales and Marketing
- Corporate Training and Development
- Human Resources
- Leadership and Strategy
- Customer Relations and Public Affairs

### Targeted Industries:

- Technology and Software Services
- Education and Training
- Healthcare and Pharmaceutical
- Retail and Consumer Goods
- Media and Communication

## Course Offerings:

- Mastering the fundamentals of effective presentation skills
- Techniques for crafting and delivering compelling presentations
- Strategies for enhancing soft skills in presentations
- Advanced presentation skills for seasoned speakers
- The role of presentation skills in successful leadership

## Training Methodology:

This course employs a dynamic blend of instructional presentations, interactive workshops, real-world case studies, and group activities, all designed to foster a comprehensive and engaging learning environment. Participants will be encouraged to engage in various presentation scenarios, receiving constructive feedback to fine-tune their skills.

Our approach emphasizes practical application, ensuring that attendees not only understand the theoretical aspects of presentation skills but also gain confidence and proficiency in their practical application. Join us to transform your communicative approach, captivate your audience, and lead with conviction and charisma.

## Course Toolbox:

- Gamification Software.
- Presentation and Templates.
- Handouts and reading material.

## Course Agenda:

### Day 1: Understanding The Basics

- Berlo's Communication Model and Presentations
- Topic 1: Studying The Audience and Classifying Them.
- Topic 2: Studying the Message AIDA & other Approaches.
- Topic 3: Reflect on the Impact of Basic Communication Skills on the Presentation
- Reflection & Review:

### Day 2: Focusing On The Presenter

- Overcoming Glossophobia Techniques.
- Topic 1: Mastering Your Tone of Voice.
- Topic 2: Mastering your Body Language
- Topic 3: Reflect on the Impact of The Presenter on the Presentation
- Reflection & Review:



### Day 3: Focusing On The Design and Content

- The Rules of the Presentation Content. Topic 1: •
- Prezi Vs. Ms PP Vs. Google Slides. Topic 2: •
- Mental Maps for Designing your Presentation. Topic 3: •
- Colors Theory and General Rules. Topic 4: •
- Workshops and Applications. Reflection & Review: •

### Day 4: Different Techniques to Attract Audience 1

- Story Telling and Public Speaking. Topic 1: •
- Story Boarding and Creating A Story our of your topic. Topic 2: •
- Workshops and Applications. Reflection & Review: •

### Day 5: Different Techniques to Attract Audience 2

- Gamification Techniques and Tools. Topic 1: •
- Menti Meter and Interactive Polls. Topic 2: •
- Workshops and Applications. Reflection & Review: •

## How This Course is Different from Other Public Speaking Courses:

Unlike many courses that offer a one-size-fits-all approach, this course is **Structured Progressive Learning**: .1 meticulously structured into five progressive days, each focusing on a different aspect of presentation skills. From understanding the basics of communication to mastering audience engagement techniques, the course ensures a comprehensive learning curve.

Day 1 dives deep into Berlo's Communication Model, a unique feature not **In-Depth Communication Models**: .2 commonly found in standard public speaking courses. This model provides a foundational understanding of the communication process, enhancing the effectiveness of your presentations.

The course emphasizes the importance of audience analysis with a **Personalized Audience Analysis**: .3 dedicated section on studying and classifying the audience. This approach ensures that participants can tailor their presentations to the specific needs and preferences of their audience, making their communication more impactful.

Recognizing that fear of public speaking is a major barrier for many, the course **Overcoming Glossophobia**: .4 includes targeted techniques to overcome glossophobia. This focus on building confidence is crucial for anyone looking to improve their presentation skills.

From choosing the right presentation tool to understanding color theory, **Comprehensive Content Design**: .5 Day 3 offers an exhaustive look into designing compelling content. This day ensures that participants are well-versed in the technical as well as the aesthetic aspects of presentation design.

The course goes beyond basic presentation skills by introducing **Advanced Engagement Strategies**: .6 advanced audience engagement strategies like storytelling, gamification, and interactive polls. These techniques are particularly effective in maintaining audience interest and making presentations more memorable.

Each day concludes with a reflection and review session, including workshops and Hands-On Workshops: .7 practical applications. This hands-on approach ensures that participants can immediately practice and implement what they've learned, solidifying their skills more effectively.

While many courses focus solely on the soft skills of public speaking, Focus on Both Soft and Hard Skills: .8 this course provides a balanced emphasis on both the soft skills like overcoming fear and body language mastery and the hard skills like mastering presentation tools and design principles.

The course provides a comparative study of different presentation tools such as Diverse Presentation Tools: .9 Prezi, Microsoft PowerPoint, and Google Slides. This knowledge allows participants to choose and utilize the best tool for their specific needs, a choice often glossed over in other courses.

The course is designed not just for immediate learning but for continuous Continuous Improvement: .10 improvement. With each day building on the previous one and a variety of topics covered, participants are equipped with a broad set of skills and strategies to keep improving their presentations long after the course ends.

In summary, this course stands out by offering a structured, comprehensive, and interactive approach to mastering presentation skills, ensuring that participants are equipped to deliver compelling, effective, and engaging presentations in any setting.



## فئات الدورات التدريبية



HR TRAINING & DEVELOPMENT

دورات إدارة و تطوير الموارد البشرية



دورات إدارة و تحليل البيانات ودورات علم البيانات



دورات إدارة الجودة وتطوير العمليات



الدورات التدريبية في مجال البيئة والاستدامة



دورات التسويق وإدارة علاقات العملاء وإدارة المبيعات



دورات التدريب القانوني والمشتريات والتعاقدات



دورات الاتصال الجماهيري و السياسات والعلاقات العامة



دورات النظم السبراني ودورات تقنية المعلومات



دورات الصيانة ودورات المجالات الهندسية المتنوعة



دورات الصحة والسلامة والأمن المهني



دورات السكرتارية و إدارة المكاتب



دورات الحوكمة وإدارة المخاطر والامتثال



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## فئات الدورات التدريبية



دورات معتمدة من قبل هيئات دولية



دورات في مجالات القيادة والإدارة



دورات المهارات الشخصية وتطوير الذات



دورات المحاسبة و التمويل و دورات الإدارة  
المالية



دورات مكتب إدارة المشاريع وإدارة المشاريع  
الرشيقية

## مدن التدريب



أمستردام - هولندا



أكرا - غانا



أثينا - اليونان



أبوظبي - الإمارات العربية المتحدة



الدوحة - قطر



الدار البيضاء - المغرب



الجبيل - المملكة العربية السعودية



استنبول - تركيا



المنامة - مملكة البحرين



الكويت - الكويت



القاهرة - مصر



الرياض - المملكة العربية السعودية



بانكوك - تايلند



بالي - جمهورية إندونيسيا



بأكو - أذربيجان



باريس - فرنسا

## مدن التدريب



تبليسي - جورجيا



بوكيت - تايلاند



برشلونة - إسبانيا



براغ - جمهورية التشيك



دبي - الإمارات العربية المتحدة



جوهانسبرغ - جنوب إفريقيا



جنيف - سويسرا



جاكرتا - جمهورية إندونيسيا



سيول - كوريا الجنوبية



سان دييغو - الولايات المتحدة الأمريكية



زنجر - تنزانيا



روما - إيطاليا



طشقند - أوزبكستان



طرابزون - تركيا



شيكاغو - الولايات المتحدة الأمريكية



شرم الشيخ - مصر

## مدن التدريب



فيينا - النمسا



عن بعد - منصة زووم



عمان - المملكة الأردنية الهاشمية



طوكيو - اليابان



لندن - المملكة المتحدة



لانكاوي - ماليزيا



كيب تاون - جنوب إفريقيا



كوالالمبور - ماليزيا



مونترنو - سويسرا



مسقط - سلطنة عمان



مدريد - إسبانيا



ماربيا - إسبانيا



نيس - فرنسا



نairobi - كينيا



ميونخ - ألمانيا



ميلان - إيطاليا

# WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

## OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

## OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

## WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



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